

## SAMMIE Severe Weather Policy for Meetings

In the interest of safety, SAMMIE has established this policy for questionable weather or travel conditions at the time of a scheduled business meeting.

SAMMIE's Governing Board and SAMMIE Member Council are made up of people who have been selected to represent specific constituencies and locations of SAMMIE member libraries across eighteen counties. Those who travel from different parts of the region could experience very different weather conditions.

A scheduled meeting of the SAMMIE Governing Board or Member Council will be cancelled if the National Weather Service issues a severe weather watch, advisory or warning in any part of the SAMMIE Region. Meetings will also be cancelled if travel is not advised in any part of the region.

Members of the SAMMIE Governing Board or Member Council will provide the SAMMIE office with current contact information for the day of meetings. The office will contact each Board or Council member to advise them of meeting changes.

SAMMIE Governing Board meetings that cannot be held face to face will then be changed to telephone meetings. Board members will be given instructions on connecting to the conference call. The open meeting laws will be adhered to by posting a notice at the regular meeting location, inviting those interested to come to the SAMMIE office for the phone meeting.

Cancelled SAMMIE Member Council meetings will be rescheduled.