

SAMMIE
Conflict of Interest Policy
Governing Board Approved 12/05/02

Minnesota Statute:

“...a public officer who is authorized to take part in any manner in making any sale, lease, or contract in official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially therefrom. Every public officer who violates this provision is guilty of a gross misdemeanor...” M.S. 471.87

1. This policy covers SAMMIE Governing Board members, members of decision making committees and SAMMIE staff. Also, those contracted to work for or advise SAMMIE.
2. The potential for conflict of interest exists when an official or employee:
 - A. Has a direct or indirect interest in or a relationship with an outsider doing business with SAMMIE.
 - B. May make personal gain due to the ability to influence dealings or inhibit the impartiality of business judgement.
 - C. Takes personal advantage of an opportunity that properly belongs to SAMMIE.
 - D. Uses SAMMIE property without approval.
 - E. Discloses confidential SAMMIE information to unauthorized persons.
3. Those covered under this policy are obligated to disclose potential conflicts.
 - A. Persons in decision making or advisory positions with SAMMIE must orally disclose any and all financial interests that could be affected by decisions made, before the discussion and decision process. The person may be present for the discussion to answer questions, but not to advocate for action. The person should leave the room before a vote is taken, and the minutes should reflect that these requirements have been met.
 - B. SAMMIE employees with purchasing responsibility will disclose to a supervisor and/or the Governing Board, any financial interests in vendors they deal with.